

SURF SCHOOL RISK ASSESSMENT

ESTABLISHMENT: Waihi Beach Surf School	ASSESSMENT DATE: 17/08/2016
ACTIVITY/ LOCATION : Surfing Instruction at Waihi Beach	COMPLETED BY: Aidan Comrie
This activity is supported by an NOP and EAP	DATE REVIEWED: 17/08/2016

1. Hazard <i>List significant hazards which may result in serious harm or affect several people.</i>	2. Who might be harmed <i>List groups of people who are especially at risk from the significant hazards identified.</i>	3. Is the risk adequately controlled? <i>List existing controls or note where the information may be found. (e.g. Information, instruction, training, systems or procedures)</i>	4. What further action is needed to control the risk? <i>List the risks which are not adequately controlled and proposed action where it is reasonably practicable to do more.</i>
<p><u>OFF THE BEACH</u></p> <p>1. Existing medical conditions</p> <p>2. Inappropriate equipment</p> <p>3. Dehydration</p>	<p>Instructors/ clients</p> <p>Instructors/ clients</p> <p>Instructors/ clients</p> <p>Instructors/ clients</p>	<ul style="list-style-type: none"> ● Check in advance (remember confidentiality) ● Instructors to have own wetsuits and boots (if required) ● Clients to have correct size wetsuits ● Clients to have correct size boots (if required) ● Clients to have correct thickness wetsuit ● Clients to have appropriate size, weight and construction of board ● All clients to have leashes in good repair ● Check there has been adequate fluid intake prior to moving to beach 	<ul style="list-style-type: none"> ● Ensure personal medications available as appropriate ● Ensure adequate range of wetsuits, boots (if required) and boards ● Ensure enough leashes in good condition ● additional supply of water available ● time for appropriate food breaks

4. Low energy levels		<ul style="list-style-type: none"> • Check there has been adequate food/ nourishment intake prior to moving to beach • Check there has not been an over-intake of food/ nourishment 	
<u>GETTING TO THE BEACH</u>			
1. Traffic accidents	Instructors/ clients	<ul style="list-style-type: none"> • Ensure vehicle is in a roadworthy condition • Ensure appropriate insurance and carriage • Ensure appropriately qualified driver • Use of reputable coach/ minibus firm • Use of recognised routes to beach • Group briefed re: emergency procedures • All to wear seatbelts 	
2. Accidents whilst embarking and disembarking	Instructors/ clients	<ul style="list-style-type: none"> • Embark and disembark on side away from traffic • Group briefed about procedures 	
3. Falling, tripping and slipping	Instructors/ clients	<ul style="list-style-type: none"> • Advice given re: uneven surfaces • Wear appropriate footwear 	<ul style="list-style-type: none"> • Use of recognised pathway/ access to beach
4. Cuts and bruises	Instructors/ clients	<ul style="list-style-type: none"> • Advice given re: uneven surfaces • Wear appropriate footwear 	
	Instructors/ clients	<ul style="list-style-type: none"> • Briefing re: any possible encounters 	

<p>5. Sand dunes, flora and fauna (snakes, plants etc)</p>		<ul style="list-style-type: none"> ● Wear appropriate footwear and clothing ● Use designated pathways ● Check signs 	<ul style="list-style-type: none"> ● Check seasonal occurrence and local advice
<p><u>ON THE BEACH</u></p> <p>1. Falling, tripping and slipping</p> <p>2. Beach-related debris (sharps, rocks, flotsam, jetsam)</p> <p>3. Sunburn</p> <p>4. Heat exhaustion/ heatstroke</p>	<p>Instructors/ clients</p> <p>Instructors/ clients</p> <p>Instructors/ clients</p> <p>Instructors/ clients</p>	<ul style="list-style-type: none"> ● Advice given re: uneven surfaces ● Advice given by instructors ● Supervision by instructors ● Check with lifeguards ● Apply high-factor sunscreen ● Replenish sunscreen as appropriate ● Instructors to wear caps/ hats as appropriate ● Clients made aware of dangers of over-exposure to sun ● Instructors to monitor group ● Instructors to ensure adequate liquid intake ● Buddy monitoring ● Wetsuit ventilation as appropriate ● Clients made aware of dangers 	<ul style="list-style-type: none"> ● First Aid kit available on beach ● Extra sunscreen carried in First Aid dry bag ● Check prevailing weather conditions

<p>3. Other injuries</p> <p>4. Water pollution</p>	<p>Instructors and clients</p> <p>Instructors and clients</p>	<ul style="list-style-type: none"> ● <u>Follow NOP and EAP</u> ● <u>Use of appropriate beaches</u> ● <u>Follow lifeguard advice</u> 	<ul style="list-style-type: none"> ● Liaise with local councils ● Follow cancellation/ refund procedures
<p>5. Marine stings</p>	<p>Instructors and clients</p>	<ul style="list-style-type: none"> ● <u>Use appropriate wetsuits and accessories</u> ● <u>In areas/times where weaver fish are prevalent use of wetsuit boots</u> ● <u>Check with lifeguards</u> ● <u>Enquire re anaphylactic reactions during health check</u> 	
<p>6. Rips and currents</p>	<p>Instructors and clients</p>	<ul style="list-style-type: none"> ● <u>Instructor to monitor and control group</u> ● <u>Use professional judgement for advanced groups</u> ● <u>Group made aware of dangers before entering water</u> ● <u>Use of buddy system</u> ● <u>Follow NOP and EAP</u> 	<ul style="list-style-type: none"> ● Liaison with lifeguards ● Local knowledge of beach characteristics and prevalence of rips and currents
<p>7. Other water users</p>	<p>Instructors and clients</p>	<ul style="list-style-type: none"> ● <u>Use designated surfing areas</u> ● <u>Advice given re: space and surfing etiquette</u> ● <u>Instructor to monitor and control group</u> 	
<p>8. Falling off board (wipeout)</p>	<p>Clients</p>	<ul style="list-style-type: none"> ● <u>Practice of wipeout action</u> 	

